**Joint Research Initiative**

**Shanghai Jiao Tong University School of Medicine**

**Application Process Overview**

Applications are invited from staffs in medicine and health faculties such as basic medicine, clinical medicine, public health, nursing, stomatology and pharmacy. Priorities will be given to those applicants from Cancer, Cardiovascular Disease, Neurodegeneration and Metabolic Disease. The Chinese Chief investigators/Project Managers on a project must hold a salaried appointment with Shanghai Jiao Tong University School of Medicine or one of its affiliated hospitals and the partner Chief investigators/Project Managers must hold a salaried appointment with their employers. They must either be employed on a continuing basis or on a fixed term contract with an end date beyond the funding period.

Applications must be completed in full and submitted to [daijy@sjtu.edu.cn](mailto:daijy@sjtu.edu.cn) **by 18 September 2018**. Applicants will be advised of the outcome of their applications before the end of September 2018. Successful applicants will be able to access funding and commence their collaborative project in October 2018.

Applicants must submit the following documents as part of the application process:

* The application form (this form, including Coversheet, Proposal Narrative, and Budget)
* The resumes/CVs of the Chief Investigators/Project Managers from both sides (no more than 3 pages each) including:

o Qualifications, current position and employment history;

o 10 career-best publications;

o Awards and relevant presentations;

o Current grant income.

Only completed proposals submitted to the above email address before the deadline will be accepted. Incomplete proposals submitted after the deadline or submitted to locations other than the above address will be declined and returned without review.

All applications must be signed by both applicants and their respective Head of Department/Head of Research Center.

**Joint Research Initiative**

**Shanghai Jiao Tong University School of Medicine**

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| Coversheet | | |
| **SJTUSM Chief Investigator/Project Manager**  Full Name: | |  |
| School/Hospital/Department/Faculty: | |  |
| Current position: | |  |
| Email:  Phone number: | |  |
| Signature of SJTUSM Chief Investigator/Project Manager: | | Signature:  Date: |
| **SJTUSM approval of application**  To be completed by Head of Department/Research Center who has approved the submission of the application | | Name:  Position:  Signature:  Date: |
| **Partner Chief Investigator/Project Manager**  Full Name: | |  |
| School/Hospital/Department/Faculty: | |  |
| Current position: | |  |
| Email:  Phone number: | |  |
| Signature of partner Chief Investigator/Project Manager: | | Signature:  Date: |
| **Approval of application by partner applicant**  To be completed by Head of Department/Research Center who has approved the submission of the application | | Name:  Position:  Signature:  Date: |
| **Title of Project** | |  |
| **Abstract (max 250 words)** | | |
|  | | |
| **Total requested funds** (max amount CNY 150,000) |  | |

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| Proposal Narrative (Selection Criteria) |
| **Attach a proposal narrative to the cover sheet. Maximum five (5) pages written jointly by the Chief investigators/Project Managers at Shanghai Jiao Tong University School of Medicine and the Chief investigators/Project Managers at partner institute. The narrative must include the following elements and address the 6 criteria in bold:**   * Substantive description of the collaboration; * Main goal(s) for the collaboration; * Specific outcomes expected (i.e. publications, workshops, agreements, etc.); * Performance indicators for the planned activities (i.e. how will success of the program be evaluated); * ***Quality***: the quality of the proposed work (0-20 points) * ***Impact:*** expected impact. If research, the likelihood of it gaining wide recognition, the ability to cut across disciplines, and to draw in postgraduate students and junior academics. (0-15 points) * ***Relevance:*** its contribution to realizing important goals, and its potential to provide useful outcomes to society locally and globally. (0-15 points) * ***Partnership:*** How will the project contribute to the promotion and consolidation of the relationship between two partner institutes? (0 – 15 points) * ***Innovation:*** the extent to which the project will contribute to novel thinking and/or new technology in its field. (0 – 10 points) * ***Sustainability:*** the likelihood that the project will lead to sustainable results and long-term international relationships and generate significant external funding, such as funding from National Science & Foundation China or Shanghai Science & Technology Committee.. (0-25 points) |

**Proposal Narrative**

**Please complete the following table, outlining the amount of funds requested. PLEASE USE CHINESE YUAN (CNY) ONLY.**

|  |  |  |
| --- | --- | --- |
| **Project Budget** | | |
| **SJTUSM Chief Investigator/Project Manager** |  | |
| **Partner Chief Investigator/Project Manager** |  | |
| **Title of Project** |  | |
|  | **Unit** | **Budget** |
| Flights |  |  |
| Accommodation |  |  |
| Meals & incidentals |  |  |
| Other |  |  |
| **Sub total** |  |  |
| **Attending conference/symposium** | | |
| Flights |  |  |
| Accommodation |  |  |
| Meals & incidentals |  |  |
| Registration fee |  |  |
| **Sub total** |  |  |
| **Postgraduate training (up to 40% of the total budget)** | | |
| Flights |  |  |
| Living expenses |  |  |
| **Sub total** |  |  |
| **TOTAL** |  |  |

**Prior to sending your application, please ensure you have included all of the required information**

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| --- | --- |
| **Item** | **Checklist (tick)** |
| **Coversheet** |  |
| **Proposal Narrative** which addresses the selection criteria |  |
| A full **Project Budget** with the itemization of funds requested |  |
| **CV** from SJTUSM Chief Investigator/Project Manager and a CV from the Partner Chief Investigator/Project Manager (no more than 3 pages each) as specified in the guidelines |  |